



Media Intern (Video Editing)

Open Heart Leaders Nonprofit Organization

Sector: OHL Build

Program: Internship

Type: Internship

Organization Description :

Open Heart Leaders is a 501(c)3 charitable nonprofit organization that dedicates itself to serving marginalized, underserved communities. It is the vision of our organization to help people from diverse backgrounds in any way possible. We strive to help align the head and heart to maintain healthy relationships within one's physical, spiritual, and emotional self. Open Heart Leaders is a 501(c)3 charitable nonprofit organization that dedicates itself to serving marginalized, underserved communities. It is the vision of our organization to help people from diverse backgrounds in any way possible. We strive to help align the head and heart to maintain healthy relationships within one's physical, spiritual, and emotional self.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- edit films and videotapes to insert music, dialogue, and sound effects, to arrange films into sequences, and to correct errors, using editing equipment
- select and combine the most effective shots of each scene to form a logical and smoothly running story.
- review footage sequence by sequence to become familiar with it before assembling it into a final product.
- set up and operate computer editing systems, electronic titling systems, video switching equipment, and digital video effects units to produce a final product
- identifying information by categorizing, estimating, recognizing differences or similarities, and detecting changes in circumstances or events
- edit audio or video recordings.
- determine presentation subjects or content.
- manage content of broadcasts or presentations.
- operate communications, transmissions, or broadcasting equipment.
- label production materials
- Other tasks as assigned

QUALIFICATIONS AND SKILLS

Knowledge of:



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- Video creation and editing software including but not limited to Adobe AfterEffects, Apple Final Cut Pro, WeVideo and YouTube
- Web page creation and editing software — Facebook, WordPress
- of transmission, broadcasting, switching, control, and operation of telecommunications systems

Ability to:

- come up with unusual or clever ideas about a given topic or situation, or to develop creative ways to solve a problem
- see details at a distance
- imagine how something will look after it is moved around or when its parts are moved or rearranged
- to come up with a number of ideas about a topic

EDUCATION/EXPERIENCE/CERTIFICATION:

- Experience in photography/video editing or related video preferred
- Excellent written and verbal communication
- Have obtained or be working towards a bachelor's degree or associates in media production, video editing or related field

VALUE-BASED BEHAVIORS:

- Able to work well in a team environment
- Integrity
- transparency

HEALTH STATUS:

- If working onsite: must provide proof of a Negative COVID-19 test

PHYSICAL AND MENTAL DEMANDS

Physical Demands:

- Stand as needed
- Prolonged periods of sitting at a desk and working on a computer
- Use of hands to finger
- Outdoor activities may be required



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Mental Demands:

- N/A

BACKGROUND CLEARANCE:

- N/A

TRANSPORTATION:

- N/A

Pay

- Unpaid
- College credits may be arranged
- Work experience at an established nonprofit organization

TIME COMMITMENT:

- Minimum 15 hours per week
- At least 6-month commitment preferred

Contact Information:

Human Resource Department

858-256-6736

info@openheartleaders.org

www.openheartleaders.org

Office Location: Onsite or Remote